

APPENDIX 3

Overview and Scrutiny Panel	The Overview and Scrutiny Panel shall be responsible for the following functions:
	<ul style="list-style-type: none">i. co-ordinating and overseeing the scrutiny function of the Council and the work of the Overview and Scrutiny Commissions, including reviewing the Commissions' annual work programmes and making recommendations to the Commissions as appropriate;ii. developing mechanisms for addressing cross-cutting issues and for preventing duplication of work - where matters fall within the remit of more than one Overview and Scrutiny Commission, determining which of them will assume responsibility or set up a joint ad hoc body;iii. reviewing reports of the Overview and Scrutiny Commissions and deciding when reports shall be referred Full Council;iv. co-ordinating the involvement of scrutiny in the budget process;v. overview of the Finance and Corporate Resources and the Chief Executive's Directorates;vi. leading on matters relating to the conduct, structure, procedures and best practice of overview and scrutiny;vii. establishing ad hoc task-finish scrutiny panels, agreeing their terms of reference and appointing their membership;viii. recommending to Full Council and Overview and Scrutiny Commissions individuals that could become co-opted members of Overview and Scrutiny Commissions, or organisations that could be invited to nominate representatives as possible co-opted members;ix. monitoring and reviewing the resources available for overview and scrutiny functions;x. undertaking of service or value for money reviews, or the scrutinising of such a review;xi. considering a request made by any 5 non-executive Members for the call-in of an executive decision or a decision of the Joint Committee of the Growth Boroughs;xii. make recommendations to Cabinet, Full Council,

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	<p>Committees, the Overview and Scrutiny Commission, officers or any external body in relation to its functions; and</p> <p>xiii. considering any matters referred by any Member of the Council for inclusion on the agenda, as set out in the Overview and Scrutiny Procedure Rules in Part 4 of the Constitution.</p>
Overview and Scrutiny Commissions	<p>The standing commissions will be responsible for the following functions:</p>
	<p>i. Working in Hackney Scrutiny Commission: Prosperity of the borough and development, in particular economic development, employment and large scale schemes.</p> <p>This Commission will link into the Chief Executive, Neighbourhoods and Housing and Children, Adults and Community Health and Finance and Corporate Resources directorates in the Council.</p> <p>ii. Living in Hackney Scrutiny Commission: Quality of life in local communities covering neighbourhoods, place, wellbeing and amenities.</p> <p>This Commission will link into Chief Executive and Neighbourhoods and Housing and Finance and Corporate Resources directorates in the Council. It will link to the Community Safety Partnership.</p> <p>This Commission shall carry out the functions of a Crime and Disorder Committee in accordance with the Police and Justice Act 2006</p> <p>iii. Health in Hackney Scrutiny Commission: Health Services, Adult Social Services, Older People.</p> <p>This Commission will link into Children, Adults and Community Health directorate in the Council. It will link to all local Health Trusts, the Health and Wellbeing Board, the City and Hackney Clinical Commissioning Group, NHSE (London), PHE (London) and Hackney Healthwatch.</p> <p>In accordance with the Acts of Parliament, Health in Hackney Scrutiny Commission is the</p>

statutory consultee for all substantial service change and development of local health services.

iv. **Children and Young Peoples Scrutiny Commission:**

Children's Services, Children and Young People's Social Care and Education.

This Commission will link into Children, Adults and Community Health directorate in the Council. It will link to the City and Hackney Safeguarding Children Board and the Hackney Youth Parliament.

Within their terms of reference Overview and Scrutiny Commissions will:

- 1) Consider any referral by the Overview and Scrutiny Panel of a request made by any 5 non-executive Members for the call-in of an executive decision.
- 2) Review performance information.
- 3) Agree a rolling programme of scrutiny and review annually.
- 4) Undertaking of reviews of policy, or of the implementation of policy.
- 5) Review and/or scrutinise decisions made or actions taken in connection with the discharge of any of the Council's functions within their remit.
- 6) Make reports and/or recommendations to the Full Council and/or the executive and/or officer and/or any Ward Forums in connection with the discharge of any functions.

Overview and Scrutiny Commissions may:

- 1) Assist Full Council and the Executive in the development of its budget and policy framework by in-depth analysis of policy issues:
- 2) Conduct research, community and other consultation in the analysis of policy issues and possible options;
- 3) Consider and implement mechanisms to encourage and enhance community participation in the

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- development of policy options;
- 4) Question members of the Executive and Chief Officers (accompanied by other specialist officers) about their views on issues and proposals affecting the area; and
 - 5) Liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working;
 - 6) Review and scrutinise the decisions made by and performance of the Executive and Council officers both in relation to individual decisions and over time;
 - 7) Review and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;
 - 8) Question members of the Executive and Chief Officers about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects;
 - 9) Make recommendations to the Full Council and/or the Executive arising from the outcome of the scrutiny process;
 - 10) Review and scrutinise the performance of other public bodies in the area on matters not the direct responsibility of the Council but which have a direct bearing on the economic, social or environmental well-being of the Borough, and invite reports from them by requesting them to address the overview and scrutiny commission and local people about their activities and performance; and
 - 11) Question and gather evidence from any person (with their consent);
 - 12) Review and make recommendations via the Mayor and Cabinet to Full Council on the arrangements for the discharge of non-executive functions by Council Committees;
 - 13) Review service delivery performance against Council targets or standards in respect of both executive and non-executive regulatory functions;

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14) Carry out physical or “reality checking” by visiting services, establishments or locations and consulting service users and residents.

Overview and Scrutiny Commissions may exercise responsibility for the finances made available to them.